

EXECUTIVE OFFICER

Key Responsibilities

- Provide high quality administrative and governance support to the Sports Executive Committee, supporting organisational objectives and accurate record keeping of meetings
- Represent all Sports Clubs for matters relating to official University of Strathclyde Teamwear and Leisurewear kit contracts, acting as liaison between members and the Executive Committee
- Assist in development and implementation of strategic plans to shape the Sports Union
- Attend all Sports Union Executive Committee and General Committee meetings, as well as any working groups assigned by the Sports President